



GOVERNMENT OF INDIA
OFFICE OF DIRECTOR GENERAL OF CIVIL AVIATION
Opposite: Safdarjung Airport, New Delhi-110003

FLIGHT CREW LICENSING CIRCULAR 01 OF 2024

F. No: DGCA-18024/19/2024-DTL-DGCA

Effective Date: 15 Jan 2025

Dated: 09 Dec 2024

**Subject: - Electronic Personnel License- Flight Crew (EPL) Specifications,
Standards and Procedures**

1. Introduction

- 1.1 Rule 29C of Aircraft Rules 1937, Adoption of Convention and Annexes states that, "The Director-General may lay down standards and procedures not inconsistent with the Aircraft Act, 1934 (22 of 1934) and the rules made thereunder to carry out the Convention and any Annex thereto"
- 1.2 ICAO vide Amendment 178 to the International Standards and Recommended Practices on Personnel Licensing-Annex 1 has adopted Standards for an Electronic Personnel License (EPL).
- 1.3 ICAO Doc 9379, "Manual of Procedures for Establishment and Management of a State's Personnel Licensing System", Chapter 2.6. reflects that "An EPL is an electronic version of a personnel license that can be securely stored on self-contained mobile electronic visual display devices, such as mobile phones or tablets, or made available online in such devices by a specific application developed by the issuing State".
- 1.4 The aviation community is aware of the vital role of digital technologies and acknowledges its demonstrated potential in other sectors of society. Digital technologies have the potential to facilitate efficient and reliable interaction among States, service providers and license holders.

- 1.5 This circular outlines the requirements for an Electronic Pilot License (EPL), specifications for the user interface management system, minimum requirements for mobile display devices, EPL Verification Job Aid and a surveillance support system.
- 1.6 It is important to note that this circular on its own does not change, create, amend or permit deviations from regulatory requirements, nor does it establish minimum standards for the issue/renewal of Flight crew license under relevant rules.

2. Applicability

- 2.1 This circular shall be applicable for Commercial Pilot Licenses (CPL) and Flight Radio Telephone Operator's Licenses (FRTOL) issued on or after 15 Jan 2025 in the First Phase. All Subsequent ratings and renewals if any on such license will reflect in the EPL only.
- 2.2 The Existing Hard copy (Booklet/Card) license holders and those licenses not covered in paragraph 2.1 above will continue to be under existing form i.e. Hard Copy (Booklet/Card) license until the EPL service becomes available to them in subsequent phases.

Note: - *With the implementation of EPL, above mentioned licenses will be available for real-time access and the process of hard copy card license(s) issue and dispatch is dispensed with.*

3. Advantages of Electronic Personnel Licensing (EPL)-

- 3.1 EPL is expected to provide safety, efficiency, financial and other benefits. Specifically, the projected benefits include:
 - a) **Safety benefits.** An EPL is likely to enhance safety by reducing potential fraud and reflecting any license changes in a timelier manner than is possible for hard copy licenses. An EPL can facilitate license verification during surveillance activities since all relevant information regarding the holder's license ratings and certificates are accessible on their self-contained mobile electronic visual display device. Furthermore, an EPL can be linked to other information, including medical certificates or endorsements such as language proficiency.
 - b) **Efficiency benefits.** Through automation, an EPL can enhance efficiency by reducing the overall time required for issue/renewal of a license and perform license verification.

- c) **Financial benefits.** Potential cost savings through reduction or elimination of production and handling costs associated with hard copy licenses, manual data management and maintenance of hard copy files. Once the initial processes are established, potential cost savings maybe realized in terms of resources saved in personnel time to process initial applications, amended licenses/certificates, including suspension, revocation, reissue, etc.
- d) **Other benefits.** Immediate access to the license and its updates by the license holder and inspectors, as well as easy transfer to an alternate device (e.g. replacement after device loss)

4. Self-contained mobile electronic visual display device

- 4.1 In accordance with ICAO guidelines, flight crew with EPL shall be required to possess a self-contained mobile electronic visual display devices, such as mobile phones or tablets etc. for access of EPL. The minimum requirement for such devices is Android 5.0 or iOS 11 and above.
- 4.2 It shall be the responsibility of the EPL holder to possess a self-contained mobile electronic visual display device in a good serviceable condition, ensuring it is adequately charged, and meeting all other relevant requirements.
- 4.3 In the event of damage or loss of the aforementioned self-contained mobile electronic visual display devices, the flight crew shall be responsible for ensuring their replacement. Applicants can register their EPL on a maximum of two devices at any given time.

5. Accessibility and User Interface Management System

- 5.1 Applicants seeking an Electronic Personnel License (EPL) must register online at the eGCA portal for unique eGCA ID i.a.w FCL 02 of 2019, Procedure for Registration, Processing of applications for issuance of various Pilot licenses/ ratings through eGCA portal. Applicants who already possess a unique eGCA ID do not need to register again.
- 5.2 Flight crew for whom EPL has been issued, are advised to retain their eGCA login credentials. The Safety and Security of Login Credentials shall be EPL holder's responsibility.
- 5.3 EPL shall be accessed only via eGCA mobile app using valid credentials. It shall be the responsibility of the individual to download the eGCA app into the self-contained mobile electronic visual display devices. The eGCA app may be downloaded for android/apple platforms as applicable or from the links as provided below

- a) Android Devices

<https://play.google.com/store/apps/details?id=com.dgca.mobility.egca>

- b) iOS Device

<https://apps.apple.com/in/app/egca/id1546977832>

5.4 The EPL can be accessed from eGCA app in both online and offline modes:

- a) **Online Mode:** Provides real-time information by fetching data directly from the DGCA's server when internet connectivity is available on the EPL Holders Device.
- b) **Offline Mode:** Displays information stored on the mobile device from the last successful internet connection of the eGCA app with DGCA's server (last sync), allowing access to information even without current internet connectivity.

Note 1:- To access offline mode, the user must have logged in to mobile app on his device at least once in online mode with an internet connection. This initial online session ensures that the necessary data is fetched and stored for offline access.

Note 2:- To enable automatic data synchronization in the eGCA app, notification services must be activated for the eGCA app. If notification services are not enabled, users must log in to the eGCA app and open the EPL manually to synchronize the data. Further, it is advisable to login into the eGCA app via online mode at least once in a quarter for smooth synchronization. Users shall also ensure that the app is synchronized via online mode after every subsequent service availed for latest updated details to reflect on EPL.

6. EPL Features

- 6.1 Upon logging into the Self-contained Mobile Device using eGCACredentials, the EPL holder should select the "**Electronic Personnel License (EPL)**" tab in home page.
- 6.2 Other licenses such as FRTOL-R, FRTOL, FIR/AFIR etc. can be viewed under "Other Licenses" Tab.
- 6.3 The following page will present two options: "**View License**" and "**ICAO**" tab. Additionally, the top of the page displays the "Last Sync Date" and "Last Updated Date".

6.4 Clicking on the **"View License"** tab will display the general layout of the EPL, which includes both static and dynamic features. The dynamic features are as enumerated below:-

- a) **License Holder Photo:** Tapping the photo will move it to the lower left corner, and it will reposition with each subsequent touch.
- b) **QR Code with ICAO Acronym:** Scanning or pressing the QR code will display the license details in the ICAO Common Form Format.
- c) **State Emblem:** Pressing the emblem will also display the license details in the ICAO Common Form Format.
- d) **Digital Signature:** The issuing authority's digital signature is indicated by a green tick. Tapping this will change the license number color from black to blue.

6.5 For a detailed pictorial representation of all static and dynamic features, including the offline mode view, please refer to Annexure **'A'** of this Circular.

7. Surveillance Support System

7.1 The eGCA mobile application will be the only valid mode for displaying EPL to inspectors/authorized personnel etc.

7.2 Inspectors verifying an Electronic Personnel License (EPL) issued by the Directorate General of Civil Aviation of India will follow the EPL verification Job Aid published on the ICAO website. The EPL Verification Job Aid is placed as Annexure 'A' to this circular. This document outlines the static and dynamic security features, as well as other key specifications of the EPL. The link to Job Aid Published on ICAO website is

<https://www.icao.int/safety/OPS/EPL/Pages/Jobaid.aspx>

7.3 Flight crew holding an EPL must be well-acquainted with the EPL layout, including its static and dynamic features. They should understand how to access the EPL in both online and offline modes through the eGCA app. For comprehensive details and understanding stakeholders are advised to refer EPL Verification Job Aid outlined in Annexure 'A'.

8. **EPL Support**

- 8.1 In case any issues related to eGCA mobile app or EPL display/accessibility, discrepancies, an EPL holder may contact eGCA support cell or raise a support request on eGCA portal through respective profile.

Contact Details	
Email address	egcasupport@dgca.nic.in
Phone	1800-11-3422

Sd/-
(D C Sharma)
Director General of Civil Aviation



EPL VERIFICATION JOB AID



Version date: 02-12-2024

1. INTRODUCTION

The purpose of this job aid card is to provide the necessary information to the inspector while verifying an electronic personnel licence (EPL) issued by the **Directorate General of Civil Aviation of India (Hereinafter referred to as DGCA India)** during a ramp inspection. **DGCA India** will start deploying EPLs on 15-JAN-2024.

Please make sure you are using the latest version of this document. The latest version of this EPL verification job aid card can be found on the ICAO website <https://www.icao.int/safety/OPS/EPL/Pages/Jobaid.aspx>.

2. EPL GENERAL LAYOUT

 <p>भारत गणराज्य REPUBLIC OF INDIA</p> <p>II. वाणिज्यिक पायलट लाइसेंस(विमान) / Commercial Pilot's License(Aeroplane) III. लाइसेंस / License No : 22134 IV. नाम / Name : KESHAV DARUKA V. (a) जन्म तिथि / DOB : 04-Aug-1996 VI. राष्ट्रियता / Nationality : Indian VII. विधिमान्यता / Valid Till : 15-Aug-2034 VIII. जारी करने की तिथि / Date of Initial Issue : 16-Aug-2024</p> 	
 <p>XI. डीजीसीए की मोहर/ DGCA SEAL</p>	<div style="border: 1px solid black; padding: 5px;"> Phool Chand Paliwal Digitally Signed On 16/08/2024 17:05:28 </div> <p>X. लाइसेंस जारीकर्ता अधिकारी के हस्ताक्षर / Signature of Office Issuing the License</p>

<p>XII. रेटिंग / Ratings: PIC: DA 42, C 172</p> <p>Co-Pilot:</p> <p>INSTRUMENT RATED</p> <p>XIII. टिप्पणियाँ / Remarks: NA</p> <p>ENGLISH LANGUAGE PROFICIENCY: PROFICIENT</p> <p>(For Level Refer QR Code)</p> <p>सीमाएँ / Limitations:</p> <p>NA</p> <p>XV. वायुयान अधिनियम 1934, वायुयान नियमावली 1937, प्रावधानों के अंतर्गत जारी। Issued in accordance with the provisions of The Aircraft Act, 1934, The Aircraft Rules, 1937.</p> <p>XVI. प्रमाणित कि या जाता है कि धारक को वायुयान नियमावली, 1937 की अनुसूची-II, खंड-जे में विहितानुसार इस लाइसेंस के विशेषाधिकारों तथा रेटिंग के प्रयोग के लिए प्राप्ति कृत कि या जाता है, इस दौरान शारीरिक स्वस्थता नियमानुसार हो। Certified that the holder is authorized to exercise the privileges of the license and the ratings as given in Schedule-II, Section-J, of The Aircraft Rules, 1937 and subject to the medical fitness as per Rules.</p>	<p>ICAO</p>   <p>XIV. धारक के हस्ताक्षर / signature of holder</p>
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ICAO COMMON FORM FORMAT AND DGCA INDIA FORMAT

General

I. Name of State :

REPUBLIC OF INDIA

II. Title of Licence :

CPL

III. Serial number of the
Licence :

22134

Personnel information

IVa. Photograph of holder



IVb. Name of License Holder
in full :

KESHAV DARUKA

IVc. Date of Birth :

04-Aug-1996

V. Address :

NA

VI. Nationality of holder :

Indian

VII. Script signature of holder



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Issuing Authority

VIII. Authority and, where necessary, conditions under which the Licence is issued.

वायुयान अधिनियम 1934, वायुयान नियमावली 1937, प्रावधानों के अंतर्गत जारी।

Issued in accordance with the provisions of The Aircraft Act, 1934, The Aircraft Rules, 1937.

IX. Certification concerning validity and authorization for holder to exercise privileges appropriate to the Licence.

जारी करने की तारीख / Date of issue :

	Date	Name of Issuing officer	Remarks
Initial	16/08/2024	Phool Chand Paliwal	NA

विधिमन्यता / Valid Till :

15/08/2034

नवीकरण का विवरण / Details of Renewal :

Valid From	Valid till	Name of officer & Designation
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प्रमाणित किया जाता है कि धारक को वायुयान नियमावली, 1937 की अनुसूची-II, खंड-जे में विहितानुसार इस लाइसेंस के विशेषाधिकारों तथा रेटिंग के प्रयोग के लिए प्राधिकृत किया जाता है, इस दौरान शारीरिक स्वस्थता नियमानुसार हो।

Certified that the holder is authorized to exercise the privileges of the license and the ratings as given in Schedule-II, Section-J, of The Aircraft Rules, 1937 and subject to the medical fitness as per Rules.

The holder of the licence shall not fly as a pilot on a variant of the same type of Aeroplane endorsed on the licence unless he has successfully obtained the qualification and competence as specified by DGCA.

X. Digital signature of officer
issuing the Licence and the
date and time of such issue :

Phool Chand Paliwal 16/08/2024 17:05:28 IST

XIa. Seal or stamp of authority issuing the Licence



XIb. Date and time of last
synchronization with the
server of the Licensing
Authority :

20-Aug-2024 19:20:14 IST

XIc. Machine readable code to retrieve authentication data





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Ratings

XII. Ratings, e.g. category, class, type of aircraft, airframe, aerodrome control, etc.

1) विमान रेटिंग / Aircraft ratings :

PIC	Variants	Date of endorsement	Co-Pilot	Variants	Date of endorsement
C 172		13-Aug-2024			
DA 42		13-Aug-2024			

श्रेणी / Category :

Aeroplane

वर्ग / Class :

-

2) उपकरण रेटिंग / Instrument Rating :

Type of Aircraft	Date of Issue	Date of Last Instrument Rating Test	Date of Renewal	Valid Till	Name of Issuing officer
C 172	03-Jul-2024	03-Jul-2024	-	02-Jul-2025	Phool Paliwal
DA 42	11-Jul-2024	11-Jul-2024	-	10-Jul-2025	Phool Paliwal

Instrument Rating
Number :

-

3) ओपन रेटिंग / Open Rating :

जारी करने की तिथि

-

/ Date of Issue :

ओपन रेटिंग जारीकर्ता अधिकारी
के नाम

-

/ Name of officer Issuing
Open Rating :

Remarks

XIII. Remarks, i.e. special endorsements relating to limitations and endorsements for privileges, including an endorsement of language proficiency, and other information required in pursuance to Article 39 of the Chicago Convention

ई. एल .पी. विवरण/E.L.P. Details:

E.L.P. LEVEL	DATE OF ISSUE	DATE OF RENEWAL (if any)	VALID TILL	Remarks
Level 5	09/07/2024	NA	08/07/2030	NA

Remarks:

Remarks	Officer Name	Date
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Limitation:

Limitations	Officer Name	Date
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XIV. Any other details desired by the State issuing the Licence

Details of
Suspension/Enforcement
Action ::

-

Medical Assesment

XVa. Class (1, 2 or 3) :

Class-1

XVb. Expiry date (dd-mm-
yyyy) :

28-May-2029

XVc. Special medical
limitations², if any :

NA

XVd. Other information
associated with the
medical assessment :

NA



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Additional supplementary information

XVla. Conditions related to privileges (As applicable)

Age

साठ वर्ष की आयु प्राप्त करने के पश्चात इस लाइसेंस के विशेषाधिकार वायुयान नियमावली 1937 के नियम '28क' के अध्याधीन होंगे।

The privileges of the license shall be subjected to Rule 28A of The Aircraft Rules, 1937, on having attained the age of sixty years.

Medical

नागर विमानन अपेक्षाएं (सीएआर), खंड-7, श्रृंखला 'सी', भाग-1 के अनुसार वैध चिकित्सा प्रमाण पत्र के धारण / उचित वर्ग के मूल्यांकन के बिना कोई भी उड़ान कर्मी लाइसेंस / रेटिंग के विशेषाधिकार का प्रयोग नहीं कर सकेगा। चिकित्सा स्वास्थ्यता मूल्यांकन प्रतीक्षित होने की स्थिति में लाइसेंस के विशेषाधिकारों का प्रयोग करते समय उड़ान कर्मी को लाइसेंस के साथ चिकित्सा परीक्षण केंद्र द्वारा जारी चिकित्सा प्रमाण पत्र साथ रखना अनिवार्य है।

In accordance with Civil Aviation Requirements (CAR), Section-7, Series 'C', Part-1, no flight crew shall exercise privileges of a license/rating, unless he/she holds a valid medical certificate/ assessment of appropriate class. While exercising the privileges of a license, it is mandatory for the flight crew to carry along with the license their medical certificate issued by medical examination center, when the medical fitness assessment is awaited.

Instrument Rating

a) वायुयान नियमावली 1937 की अनुसूची-II, खंड- 7 पैरा 4 में दिए गए वर्णन के अनुसार इसमें उल्लेखित उपकरण रेटिंग टेस्ट को पूरा करने की तिथि से 12 माह की अवधि तक धारक को उपकरण रेटिंग के विशेषाधिकारों का उपयोग करने का प्राधिकार प्राप्त होगा।

The holder is authorized to exercise the privileges of Instrument Ratings as given in Schedule-II, Section-O, Para 5 of the Aircraft Rules, 1937 for the period of 12 months from the date of completion of instrument rating (IR) test.

b) यह वैधता समाप्ति की तारीख से बारह महीने की अवधि के लिए नवीनीकृत किया जाएगा, बशर्ते उपकरण रेटिंग उड़ान परीक्षण वैधता समाप्ति की तारीख से दो महीने के भीतर किया गया हो और नवीकरण के लिए अन्य सभी आवश्यकताओं पूरा करता हो।

It shall be renewed for a further period of twelve months at a time from the date of expiry provided that the instrument rating flying test has been carried out within two months preceding the date of expiry and all other requirements for renewal are met.

c) अन्य मामलों में, उपकरण रेटिंग के नवीनीकरण की वैधता परीक्षण की तारीख से शुरू होगी।

In other cases, the validity of renewal of the Instrument rating shall commence from the date of the test.

Open rating

An open rating for all single piston engine types of aeroplanes having an all-up weight not exceeding one thousand five hundred Kgs.

XVlb. Note: No alteration in the license shall be made by any person not specifically authorized for this purpose by the Director General.

XVlc. Other information associated with the licence as determined by the Licensing Authority.





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3. EPL STATIC SECURITY FEATURES¹

The table here under provides a description of the most relevant static features of an EPL issued by **DGCA India** helping an inspector to assess the authenticity of an EPL.

STATIC SECURITY FEATURES	DESCRIPTION	EXAMPLE - IMAGE
Licence Valid Till characteristics	<i>The licence valid till is in the format of dd-Month-YYYY.</i>	Valid till:26-Apr-2034
Background logo/picture/colour	<i>EPL is in a background colour along with Indian flag image on top.</i>	
Date of Initial Issue of licence	<i>The licence Initial issue date is in the format of dd-Month-YYYY.</i>	Date of Initial Issue: 16-Aug-2024
Seal of Authority issuing the licence	<i>The licence bears a blue colour seal in round shape with the information of DGCA India in English & Hindi.</i>	

¹ “Static” refers to those items that are designed to appear fixed in the display regardless of any interaction with the item.





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4. EPL DYNAMIC SECURITY FEATURES²

The table here under provides a description of the dynamic features of an EPL issued by **DGCA India** helping an inspector to assess the authenticity of an EPL. Dynamic features are meant to assert that an EPL presented on a self-contained mobile electronic visual display device is not a screen capture of a pilot licence.

DYNAMIC SECURITY FEATURES	DESCRIPTION	EXAMPLE - IMAGE
Licence Holder Photo	<p><i>On pressing the licence holders photo, the same photo is dragged and displayed in lower left corner.</i></p> <p><i>The photo is repositioned at its original position upon subsequent touch.</i></p>	<p>Before</p>  <p>After</p> 




² "Dynamic" refers to those items that are designed to change their standard display appearance when interacted with e.g. touched on the display.



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<p>QR Code</p>	<p>Scanning the QR code with the EPL reader device will display the details of the licence in the ICAO format on the EPL reader device. The information fetched by the QR code is directly coming from the DGCA India sever.</p> <p>Alternatively, on pressing the QR code, the details of the licence in the ICAO format will be displayed on the EPL holder device.</p>	
<p>Emblem of state</p>	<p>On pressing the emblem of the State, the details of licence in ICAO format will be displayed. The information fetched is directly coming from the DGCA India sever.</p>	
<p>Touching the Green tick available on the digital signature of the EPL</p>	<p>On pressing the green tick of the digital signature on the EPL, the colour of the Licence number will change from black to blue.</p>	



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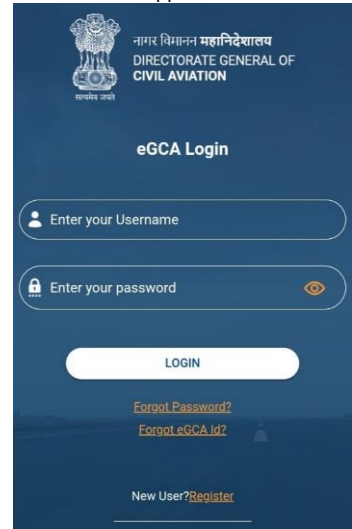
5. SPECIFIC NATIONAL FEATURES

The table here under provides a description of the specific national features of an EPL issued by **DGCA India** helping an inspector to assess the authenticity of an EPL.

NATIONAL FEATURES	DESCRIPTION	EXAMPLE - IMAGE
The details of the licence upon touching the state emblem of the Licensing authority is available in the following languages: - English - Hindi	<i>The bilingual licence details are an additional feature to ensure the authenticity of the EPL.</i>	

6. OTHER SECURITY FEATURES

The table here under provides a description of any additional security features of an EPL issued by **DGCA India** helping an inspector to assess the authenticity of an EPL.

OTHER SECURITY FEATURES	DESCRIPTION	EXAMPLE - IMAGE
EPL information can be accessed via the mobile application developed by DGCA India called “eGCA” or via the eGCA website.	<ol style="list-style-type: none"> <i>The eGCA mobile application is available on the EPL holder device and requires its user to use valid credentials to access the EPL information.</i> <i>Alternatively, the EPL holder can also access the eGCA website using valid credentials to access the EPL information.</i> 	<ol style="list-style-type: none"> eGCA mobile application interface:  eGCA website URL: https://www.dgca.gov.in/digigov-portal/isp/dgca/common/login.jsp
In case of network connection issues or application issues, EPL data issued by DGCA India can be verified by selecting the offline mode in the self-contained mobile electronic visual display device which stores	Step 1: <i>Pilot can login to eGCA app with valid credentials even without Internet connection.</i>	



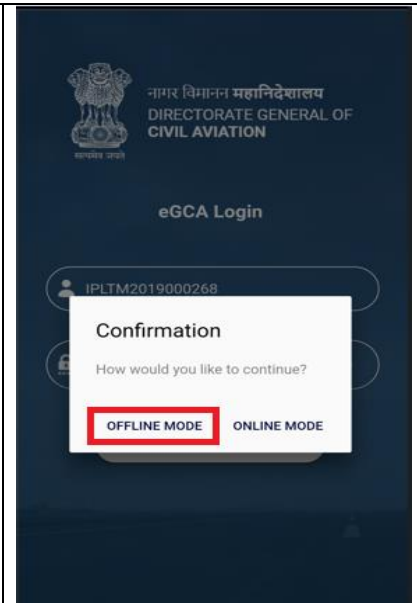
EPL VERIFICATION JOB AID



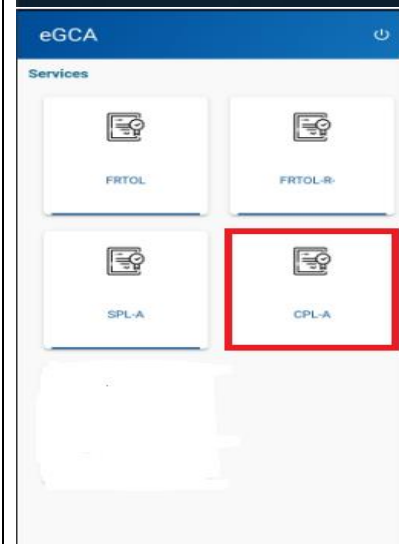
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the data from the last synchronization with the DGCA India server.

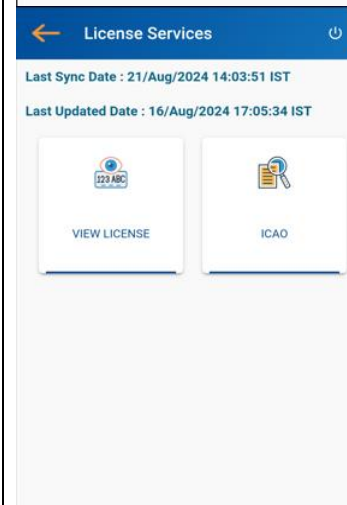
Step 2: Pilot selects the offline mode option



Step 3: In offline mode, the Dashboard shows all licences issued by the State.



Step 4: On clicking on CPL, two options are available






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	<p>Step 5: On clicking ICAO, the QR code is displayed and licence details will be available in ICAO format as mentioned above. It is scannable as well by any EPL reader device.</p>	
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7. AUTHENTIC DATA AVAILABLE SOURCE

In case of network connection issues or application issues, EPL data issued by **DGCA India** can be visually verified by accessing the licence using the offline mode of the DGAC India application as explained in section 6.

The EPL Manual query as referred to on the ICAO website at www.icao.int/epl is not yet enabled.

8. CAA EPL CONTACT INFORMATION

In the case an inspector, or the State would require further information on an EPL, **DGAC India** can be contacted at:

MY CAA EPL CONTACT DETAILS	
Email address	egcasupport@dgca.nic.in
Phone	+91 800 11 3422



EPL VERIFICATION JOB AID



Version date: 02-12-2024

9. REFERENCES

The references inserted here below provides to the inspector more ICAO or national background information on the EPL.

- ICAO Annex 1 – *Personnel Licensing* is providing, under Appendix 4, the common form to be used in an EPL concerning the electronic display of the licence as it shall contain a view that replicates the wording and arrangement, in the English language, of this common form.

An extract of Annex 1 is inserted here for the courtesy of the inspector:

APPENDIX 4. COMMON FORM OF THE ELECTRONIC PERSONNEL LICENCE (Chapter 5, Section 5.3, refers)		Annex 1 — Personnel Licensing Appendix 4																																				
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<table border="1"><thead><tr><th colspan="2">Electronic personnel licence</th></tr></thead><tbody><tr><td rowspan="3">General</td><td>I Name of State (in bold type);</td></tr><tr><td>II Title of licence (in very bold type);</td></tr><tr><td>III Serial number of the licence, in Arabic numerals, given by the authority issuing the licence;</td></tr><tr><td rowspan="5">Personnel information</td><td>IVa Photograph of holder¹;</td></tr><tr><td>IVb Name of holder in full (in Roman alphabet also if script of national language is other than Roman);</td></tr><tr><td>IVc Date of birth (dd-mm-yyyy);</td></tr><tr><td>V Address of holder if desired by the State;</td></tr><tr><td>VI Nationality of holder;</td></tr><tr><td rowspan="6">Issuing authority</td><td>VII Script signature of holder;</td></tr><tr><td>VIII Authority and, where necessary, conditions under which the licence is issued;</td></tr><tr><td>IX Certification concerning validity and authorization for holder to exercise privileges appropriate to the licence;</td></tr><tr><td>X Digital signature of officer issuing the licence and the date and time of such issue;</td></tr><tr><td>XIa Seal or stamp of authority issuing the licence;</td></tr><tr><td>XIb Date and time of last synchronization with the server of the Licensing Authority;</td></tr><tr><td>XIc Machine readable code to retrieve authentication data;</td></tr></tbody></table>		Electronic personnel licence		General	I Name of State (in bold type);	II Title of licence (in very bold type);	III Serial number of the licence, in Arabic numerals, given by the authority issuing the licence;	Personnel information	IVa Photograph of holder ¹ ;	IVb Name of holder in full (in Roman alphabet also if script of national language is other than Roman);	IVc Date of birth (dd-mm-yyyy);	V Address of holder if desired by the State;	VI Nationality of holder;	Issuing authority	VII Script signature of holder;	VIII Authority and, where necessary, conditions under which the licence is issued;	IX Certification concerning validity and authorization for holder to exercise privileges appropriate to the licence;	X Digital signature of officer issuing the licence and the date and time of such issue;	XIa Seal or stamp of authority issuing the licence;	XIb Date and time of last synchronization with the server of the Licensing Authority;	XIc Machine readable code to retrieve authentication data;	<table border="1"><thead><tr><th colspan="2">Electronic personnel licence</th></tr></thead><tbody><tr><td>Rating</td><td>XII Ratings, e.g. category, class, type of aircraft, airframe, aerodrome control, etc.;</td></tr><tr><td rowspan="3">Remarks</td><td>XIII Remarks, i.e. special endorsements relating to limitations and endorsements for privileges, including an endorsement of language proficiency, and other information required in pursuance to Article 39 of the Chicago Convention;</td></tr><tr><td>XIV Any other details desired by the State issuing the licence;</td></tr><tr><td>XVa Class (1, 2 or 3);</td></tr><tr><td rowspan="4">Medical assessment</td><td>XVb Expiry date (dd-mm-yyyy);</td></tr><tr><td>XVc Special medical limitations², if any;</td></tr><tr><td>XVd Other information associated with the medical assessment as determined by the Medical Authority;</td></tr><tr><td>XVIa Other information associated with the licence as determined by the Licensing Authority;</td></tr><tr><td rowspan="3">Additional supplementary information</td><td>XVIb Other information associated with the licence as determined by the Licensing Authority; and</td></tr><tr><td>XVIc Other information associated with the licence as determined by the Licensing Authority.</td></tr></tbody></table> <p>Note — Medical assessment is only required when specified in this Annex.</p>	Electronic personnel licence		Rating	XII Ratings, e.g. category, class, type of aircraft, airframe, aerodrome control, etc.;	Remarks	XIII Remarks, i.e. special endorsements relating to limitations and endorsements for privileges, including an endorsement of language proficiency, and other information required in pursuance to Article 39 of the Chicago Convention;	XIV Any other details desired by the State issuing the licence;	XVa Class (1, 2 or 3);	Medical assessment	XVb Expiry date (dd-mm-yyyy);	XVc Special medical limitations ² , if any;	XVd Other information associated with the medical assessment as determined by the Medical Authority;	XVIa Other information associated with the licence as determined by the Licensing Authority;	Additional supplementary information	XVIb Other information associated with the licence as determined by the Licensing Authority; and	XVIc Other information associated with the licence as determined by the Licensing Authority.
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	ANNEX 1	APP 4-1	3/11/22	APP 4-2																																		

1. Guidance on the maximum age of the photograph is contained in the *Manual of Procedures for Establishment and Management of a State's Personnel Licensing System* (Doc 9379). Photograph specifications are contained in the *Machine Readable Travel Documents*, Part 3 — Specifications Common to all MRTDs (Doc 9303).

2. Such as those specified in 1.2.4.10 c).